



Hazard Reduction

Entry into clubhouse

1. Open outer door and lock in the open position. Wipe door handles with disinfectant wipe. The door is to remain open until all members are present.
2. Ensure the thermometer is available and working.
3. Ensure there is an adequate supply of hand soap and paper towels in washrooms
4. Ensure hand sanitizer and disinfectant wipes are available at all tables.
5. Wipe door handles to the washrooms with disinfectant wipe. Chock open the ladies and gents washroom doors.
6. Wipe door handle to the committee room with disinfectant wipe and chock open.
7. Wipe down with disinfectant wipe the number of tables required for play.

Exiting the clubhouse

8. Washroom. Spray the toilets and toilet seats with Glen 20
9. Wipe down tap handles and internal door handles with disinfectant wipes.
10. Spray fabric of used chairs with Glen 20.
11. Wipe down all internal door handles with disinfectant wipes
12. Spray tables with.....
13. Wipe down any electronic equipment used with Laser wipes (keyboards, microphone, Bridgemate, telephone wall switches).

If the clubhouse has not been used since the last bridge session only steps 1-4 need to be carried out on entry.

All required tasks carried out.

| Name | Signature | Date |
|------|-----------|------|
| | | |